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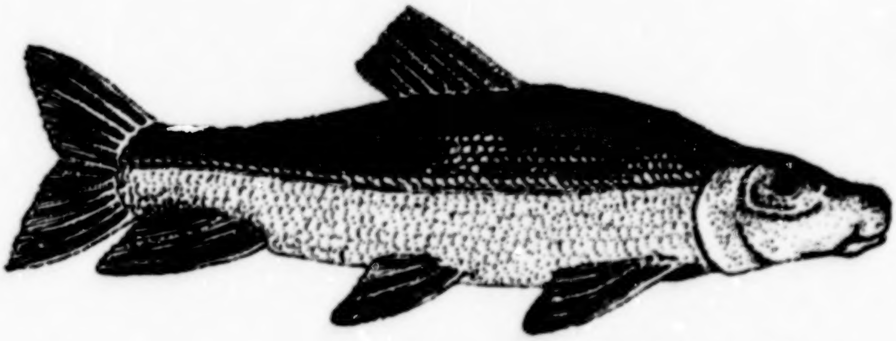
# Watershed Restoration Program Request for Proposals - Fiscal Year 1999

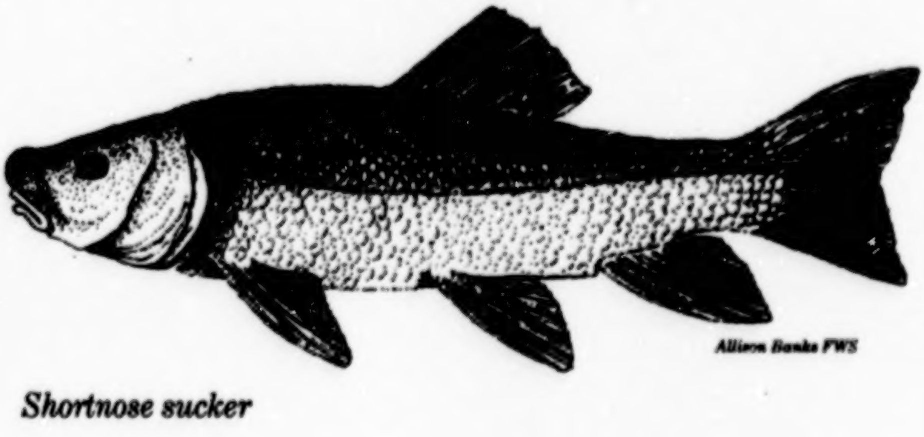
**U.S. Fish and Wildlife Service / U.S. Bureau of Reclamation**

*California / Oregon*

*September 1998*



*Lost River sucker*



Allison Banks FWS

*Shortnose sucker*

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United States Department of the Interior

FISH AND WILDLIFE SERVICE

Klamath Basin Ecosystem Restoration Office
6610 Washburn Way
Klamath Falls, OR 97603
(541) 885-8481 FAX: (541) 885-7837

August 31, 1998

To All Parties Interested in Submitting Watershed Restoration Proposals:

The Department of the Interior, U.S. Fish and Wildlife Service (USFWS) and U.S. Bureau of Reclamation (USBR) are pleased to announce the availability of Fiscal Year (FY) 1999 funds from three watershed restoration programs in southern Oregon and northern California. Anyone is eligible to apply for these watershed restoration funds.

All three programs are included in this package to improve efficiency and to streamline the process for applicants and the federal agencies. Project proposals may be funded by one or more of the following programs: 1) USFWS Jobs-In-The-Woods Restoration Program (~$670,000); 2) USFWS Hatfield Restoration Program (~$900,000 including ~$50,000 for information and education projects); and 3) USBR Klamath Area office Restoration Program (~$250,000). Each program has different goals and eligibility requirements for funding and are explained within the color coded sections of this application package.

***Applications must be postmarked OR received at the Klamath Basin Ecosystem Restoration Office BY FRIDAY, OCTOBER 16, 1998.*** Questions should be directed to Curt Mullis, Akimi King, Terri Campbell, Sue Mattenberger or Faye Weekley at (541) 885-8481 in Klamath Falls; Paula Golightly at (707) 822-7201 in Arcata; Patricia Bratcher at (530) 527-3043 in Red Bluff; or Monica Maghini at (530) 842-5763 in Yreka. This Request for Proposals package is available on the Internet (*http://www.ccfwo.r1.fws.gov/jitw/99rfp.htm*).

Sincerely,

Steven A Lewis - Project Leader
USFWS - Klamath Basin Ecosystem Restoration Office

Karl Wirkus - Area Manager
USBR - Klamath Basin Area Office

Bruce Halstead - Project Leader
USFWS - Coastal California Fish and Wildlife Office

Tom Stewart - Project Leader
USFWS - Klamath Basin National Wildlife Refuge

R.A. Iverson

Dr. Ron Iverson - Project Leader
USFWS - Klamath River Fish and Wildlife Office

Curt Mullis

for James G. Smith - Project Leader
USFWS - Northern Central Valley Fish and Wildlife Office

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# GENERAL INFORMATION

## Eligibility

Funding for the restoration programs is contingent upon congressional appropriation allocated to each program. Anyone is eligible to apply for these watershed restoration funds. To determine the funding sources for which you are eligible, refer to the map on page 4 and the color coded sections containing program information and requirements:

**USFWS: Jobs-in-the-Woods Restoration Program - Green Section**
**USFWS: Hatfield Restoration and I&E Program - Pink Section**
**USBR: Klamath Area Office Restoration Program - Blue Section**

Your proposal may be eligible for funding from more than one program, but you only need to fill out **ONE** application.

> Applications will **not** be accepted for proposals which focus only on environmental monitoring, research, habitat assessment activities, or mitigation. With the exception of the Hatfield Restoration I&E Program, all proposals must be for on-the-ground watershed restoration work.

## Project Development Assistance

Technical assistance in developing your proposal is available from the USFWS. We recommend you contact the closest USFWS office for guidance and questions you may have regarding development of your proposal. Discussion of your proposal with the USFWS prior to submission will result in a better understanding of your project.

## Submission Procedures

In order to qualify for funding, your application must be postmarked or received BY **FRIDAY, OCTOBER 16, 1998**. Facsimiles (faxes), electronic mail, and incomplete proposals will not be considered. Your package should include the following:

A) One (1) SINGLE-SIDED ORIGINAL application including Appendices, **AND**
B) 2 DOUBLE-SIDED COPIES of the application including Appendices

**Send application packet to:**

**U.S. Fish and Wildlife Service**
**Klamath Basin Ecosystem Restoration Office**
**6610 Washburn Way**
**Klamath Falls, OR 97603**
**Attention: Curt Mullis**

## Proposal Evaluation and Selection Process

Once submitted, your proposal will be evaluated to confirm eligibility. Summary sheets will be forwarded to a variety of technical review and planning committees for their information and technical recommendations. Your complete application will be submitted for review and then assigned to a field reviewer. You will be contacted to schedule a review of your project, including a site visit. The field reviewer is responsible for presenting your project to the Review and Rank Committee and should be very familiar with the project.

The Review and Rank Committee is an interdisciplinary, federal agency group that will evaluate the proposals according to an established set of criteria directly related to those items requested in the application. The Review and Rank Committee will meet for the final review in December 1998. The proposals recommended by the committee for funding will be forwarded to the appropriate agency for final selection and approval. A recommendation by the committee does not ensure selection of the proposal for funding. Proposals which are not funded through this RFP may be referred to other funding sources (e.g., Partners for Fish and Wildlife Program, which requires a 50% cost share match and must occur on private lands).

## Project Agreements and Funding Process

You will be notified in writing whether or not your proposal is selected for funding. Your Project Proposal (modified as necessary) will become the Project Work Plan. An agreement will then be developed between the funding agency and the party directly receiving funding (Cooperator). This Agreement is the document used to transfer funds, to identify obligations of the participants and any other issues.

The landowner and cooperator(s) will be asked to sign a Watershed Restoration Agreement. This is an agreement among the funding agency, cooperator and landowner for the following purposes: 1) to establish and facilitate cooperation, 2) to identify and clarify the roles of all the parties in the implementation of the project work plan, 3) to authorize access to the project site for purposes of meeting environmental compliance requirements, project implementation, and monitoring, and 4) to provide assurances that protect the investment of the restoration effort for at least 10 years. This requirement applies only to on-the-ground projects. This agreement does not involve the transfer of funds. A sample copy of the Watershed Restoration Agreement is available upon request from the USFWS.

**PROJECTS THAT ARE NOT COST EFFECTIVE WILL NOT BE FUNDED.**

Budgets must be reasonably priced. Administrative overhead must be limited to 15 percent or less. Only project-related costs incurred during the term of the agreement will be eligible for reimbursement. All costs must be supported by appropriate invoices, purchase orders, canceled warrants, and/or other records.

## Environmental/Cultural Resource Requirements and Permits

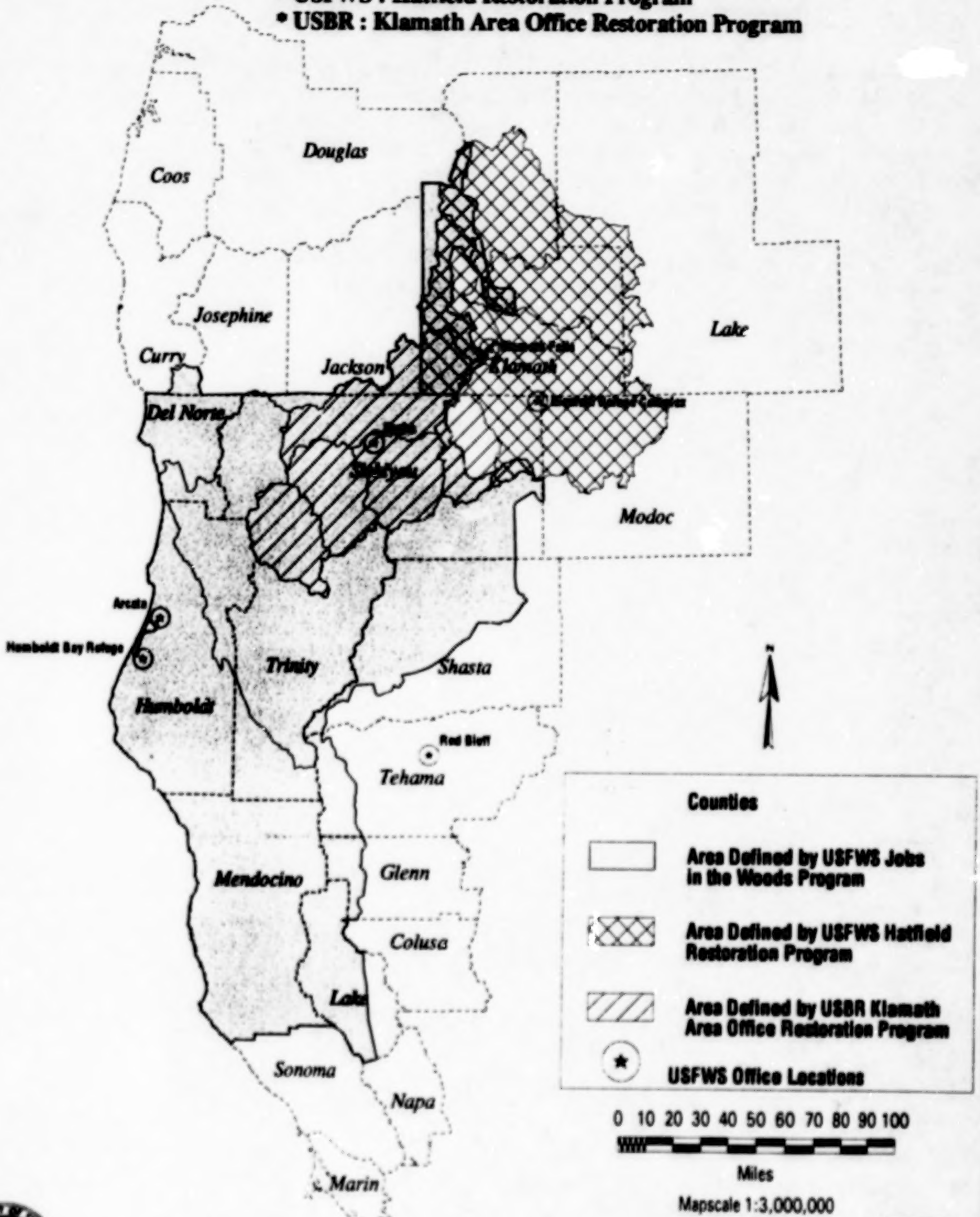
The USFWS and the USBR are responsible for ensuring that **all funded watershed restoration projects** meet applicable federal, state, and local environmental and cultural resources regulations, such as the National Environmental Policy Act and the Endangered Species Act, BEFORE projects begin. Project work may only be initiated when the Cooperator receives a letter from the USFWS or USBR stating that all requirements have been met. If you have any questions regarding these requirements, please contact your nearest Service office. Participation by landowners and cooperators may be required to meet some of the regulatory requirements.

Meeting all applicable requirements and obtaining permits may take from **three months to over a year** depending on the type of the project and the amount of time required to write the documentation and submit it to the appropriate agencies. Visits to project sites by federal restoration personnel will be necessary to gather information and complete the required documentation.

Landowners are required to secure any federal, state, and local land use permits necessary to implement the project, such as Clean Water Act section 404 permits or California Streambed Alteration Agreements. Contact the USFWS/USBR project manager prior to applying for permits to determine if programmatic permits would cover your project.

# U.S. Department of Interior Watershed Restoration Program Map

*** USFWS : Jobs in the Woods Restoration Program**
*** USFWS : Hatfield Restoration Program**
*** USBR : Klamath Area Office Restoration Program**



Map Compiled by USFWS, Arcata, CA August 18, 1998 /MAPG/0006.MAP/RFP99.MAP

# USFWS: Jobs-In-The-Woods Restoration Program

## Background:

Funding to support communities within the range of the northern spotted owl is being provided by the Northwest Economic Adjustment Initiative (NEAI); the economic plan created as a result of the Northwest Forest Plan in 1993. The NEAI was created to offset the impacts of economic losses to timber dependent communities resulting from reductions in timber harvest.

The Community Economic Revitalization Team (CERT) was created as part of the NEAI in 1993 by a Memorandum of Understanding among the Clinton administration and the states of California, Oregon, and Washington to address economic losses from federal timber harvest reductions related to the listing of the northern spotted owl. The CERT is comprised of local, state, federal agency, and tribal representatives and administers the process by which community members submit proposals and receive funding for projects designed to support and diversify economies within timber dependent communities.

The "Jobs-In-The-Woods" (JITW) Restoration Program is one portion of the U.S. Fish and Wildlife Service's (USFWS) contribution to the implementation of the Northwest Forest Plan and the NEAI. Program funds are intended to support implementation of watershed restoration projects on non-federal lands within the range of the northern spotted owl while employing dislocated timber workers or workers from timber dependent communities to conduct project work.

Proposals will be accepted from areas within the range of the northern spotted owl in the following timber dependent counties: Del Norte, Humboldt, Mendocino, Trinity, and selected portions of Siskiyou, Shasta, Glenn, Tehama, and Lake counties in *California*. Proposals will be accepted from selected portions of Klamath, Jackson, Josephine, and Curry counties in *Oregon*.

## Goals:

- **Restore species composition and structural diversity of plant communities in riparian, and associated uplands and wetlands. Contribute to the recovery and conservation of fish and wildlife species dependent on riparian areas.**
- **Restore distribution, diversity, and complexity of watershed and landscape-scale features and provide a broad range of long and short-term benefits to riparian and aquatic areas.**
- **Restore water quality and in-stream flows sufficient to create and sustain riparian, aquatic, and wetland habitats and to retain patterns of sediment, nutrient, and wood routing.**
- **Restore the sediment regime under which aquatic ecosystems evolved and restore the physical integrity of aquatic systems including shoreline, bank, and bottom configurations.**
- **Support and encourage an inter-agency approach to watershed restoration. Promote partnerships with other agencies interested in watershed restoration.**
- **Benefit economies of forest dependent communities by providing employment opportunities.**
- **Encourage community outreach and promote environmental education experiences to foster long-term stewardship of diverse natural resources.**

**Information and Requirements:**

The following program requirements must be met for your application to be considered for funding:

☐ Watershed restoration projects must be conducted on non-federal land in designated timber dependent counties that are within the range of the northern spotted owl. Voluntary non-federal landowners must be identified to provide sites for watershed restoration projects.

☐ Successful applicants and landowners must be willing to maintain the restoration projects for a minimum of ten years to secure the federal investment and pursue habitat objectives planned during the project design.

☐ Projects will provide employment and/or training to displaced timber workers or workers from designated timber dependent counties.

☐ Projects must be part of a watershed analysis, assessment, or other watershed ecosystem based evaluation for restoring watershed health.

☐ Projects will be based on an accurate assessment of physical and biological processes and deficiencies within the watershed. Proposed treatments and designs will be the most reasonable and realistic for treating causative factors limiting healthy watershed function.

☐ Projects must be designed to address one or more of the following program activities:
a. Road treatments and improvements that contribute to decreased sedimentation: treatments may range from full decommissioning to road upgrading. Upgrading may include removal of soil where there is a high potential of triggering landslides, modification of road drainage systems, culvert improvements, and removal or reconstruction of stream crossings.
b. Riparian revegetation and associated upland revegetation and enhancement: treatment of riparian areas with native conifers and hardwoods is necessary for the recruitment of wood into streams and to provide cover for fish and wildlife species. Revegetation may include planting unstable areas such as landslides and flood terraces along streams, planting wetland areas, livestock exclusion fencing in wetlands and riparian areas, seeding, bioengineered techniques to stabilize stream banks and fuels reduction work.
c. In-stream restoration improvements accompanied by riparian or upland restoration: treatments may help to improve channel complexity and will be based on the interpretation of physical and biological processes and deficiencies. In-stream restoration is inherently short-term and must be accompanied by riparian and up-slope restoration to achieve long-term watershed restoration. In-stream may be an important component of an overall program to restore fish habitat and may include treatments associated with improving complexity and diversity to the stream, and fish passage improvement projects.

☐ Projects, once completed, should be self-sustaining and require minimal maintenance.

☐ Projects must include a monitoring plan, or be part of a larger public/private land watershed monitoring strategy for the project area. Monitoring is critical to evaluating changes in watershed function.

☐ The USFWS contribution is usually not more than $100,000 per project, although proposals for larger amounts will be considered.

# USFWS: Hatfield Restoration Program

## Background:

In 1988, the shortnose and Lost River suckers in the Upper Klamath Basin were placed on the Endangered Species list. A drought in 1992 caused great concern in the local community about the allocation of water for natural resources, refuges, agriculture, domestic uses, and native American cultural uses and its effect on the local economies.

Former U.S. Senator Mark. O. Hatfield established the Upper Klamath Basin Working Group (UKBWG). The focus of the UKBWG is to address ecosystem restoration and water quality, economic stability, and drought impacts. The U.S. Fish and Wildlife Service has received funds for watershed restoration work in the Upper Klamath Basin. Funding is available for projects which address watershed restoration and improved land management practices (including domestic farm and ranch operations).

## Goals:

- Contribute to the recovery and de-listing of threatened and endangered species with a focus on the Lost River and shortnose suckers.

- Restore water quality necessary to support healthy ecosystems (riparian, wetland, and upland) in the Upper Klamath Basin.

- Promote information and education opportunities and experiences to foster long term stewardship of natural resources.

## Information and Requirements:

The following program requirements must be met for your application to be considered for funding:

☐ Proposals may be for either on-the-ground restoration work or public information and education work.

☐ For fiscal year 1999, watershed restoration projects must emphasize on-the-ground restoration resulting in water quality improvements in the Upper Klamath Lake sub-basin (Upstream of Link River Dam).

☐ Project designs must be based on sound scientific and reasonable techniques.

☐ Proposals must be compatible with the goals of maintaining, improving, or restoring animal and plant communities on the Upper Klamath Basin.

☐ Costs must be commensurate with the resource benefits. Projects that are not cost effective may not be funded.

☐ Public Information and Education (I&E) proposals are eligible for funding if they clearly support and facilitate the resource restoration goals of the Hatfield Restoration Program.

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# U.S. Bureau of Reclamation
## Klamath Basin Area Office Restoration Program

### Background:

The U.S. Bureau of Reclamation's Klamath Basin Area office has been involved with ecosystem restoration efforts in the Klamath watershed since 1994. The purpose of the program is to work with private and non-private landowners interested in improving ecological conditions on their lands. The emphasis of the restoration program is to provide funds for on-the-ground restoration activities that provide long term benefits to the ecosystem while encouraging partnering.

### Goals:

- Contribute to the recovery and conservation of fish and wildlife species; especially the Lost river sucker, the shortnose sucker, steelhead trout, and coho salmon.

- Restore water quality and/or quantity necessary to support healthy ecosystems in the Klamath River watershed upstream of the confluence of the Trinity River and the Klamath River. Projects will **not** be considered for the Trinity River watershed and the Klamath River watershed below the confluence with the Trinity River (refer to map on page 4).

### Information and Requirements:

The following requirements must be met for your application to be considered for funding.

☐ Watershed restoration projects must emphasize on the ground restoration resulting in water quality improvements in the Klamath River watershed upstream of the confluence of the Trinity River and the Klamath River.

☐ The project must benefit at least one of the following species: Lost River sucker, shortnose sucker, coho salmon, steelhead trout.

☐ Research and environmental investigation proposals will not be considered for funding.

☐ Project designs must be based on proven techniques. Experimental or unknown techniques/designs/methods are not acceptable.

☐ Costs must be commensurate with the resource benefits. Projects should demonstrate how cost effective the project will be.

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# APPLICATION

**Instructions:** You must submit your application(s) in the following format. Be clear, concise, and **BRIEF** when completing the application. Please limit your application to no more than 10-12 pages, excluding appendices and other attachments.

1. **Project Title:** Use a descriptive title which identifies the geographic area of the project.

2. **Project Proposer/Organization:** Name, title, address, city county, zip code, telephone, fax, E-mail.

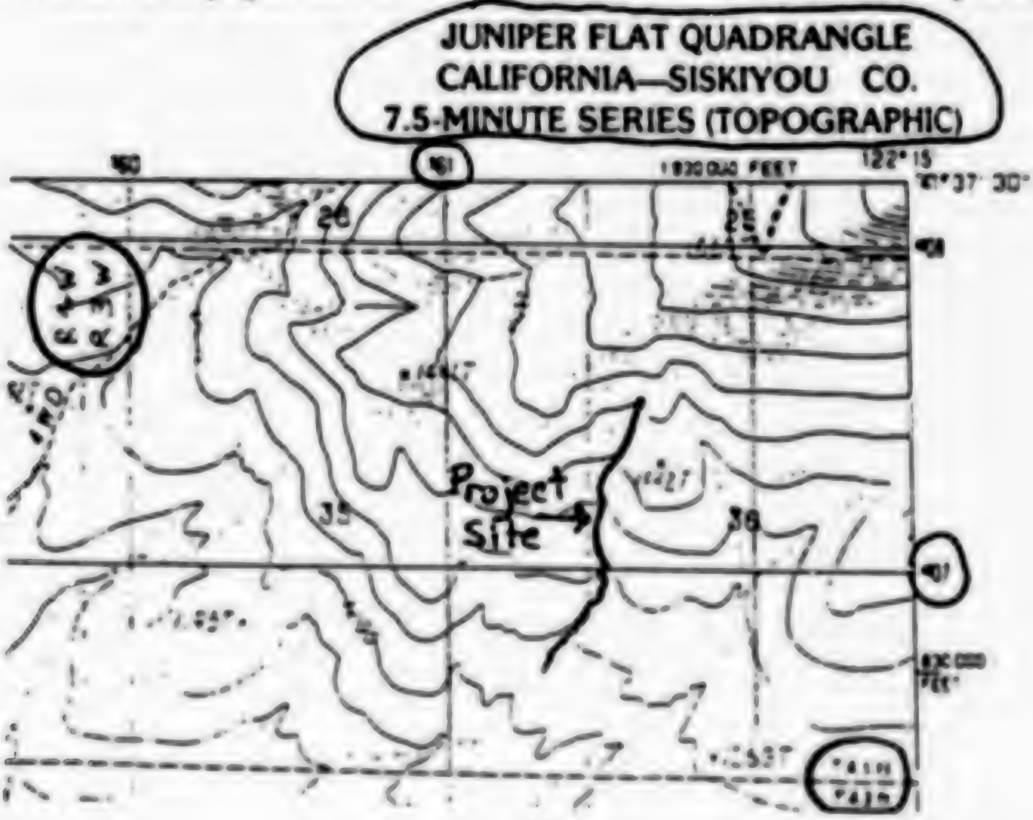
3. **Funding Requested ($):** This is the total dollars requested through this proposal.

4. **Other Contributions ($):**
   - a. **Non-Federal Cost-Share** is a contribution by a landowner, non-federal agency, business, organization, or private individuals of cash or labor, use of personal equipment, blueprint design, surveying, or other contributions that would otherwise require funds. Cost share contributions must be verifiable.

   - b. **Other Federal Funds** are those being contributed through another federal funding program or contributed in a previous year for the proposed activities.

5. **Location:**

   - a. **Map:** Include a U.S. Geological Survey (USGS) 7.5 minute quad including the Universe Transverse Mercator (UTM) numbers indicated on either side and either the top or bottom of the map. Include the map quad name, township, range, and sections(s). Mark the project location on the map. If your work will occur on a stream or road, mark the upper and lower limits of the project area. Include all the information circled on the sample map below.



5. **Location (continued)**

   b. **Watershed:** Identify the smallest stream tributary and watershed(s) where the project will occur. Example: Coho Creek, tributary of the Salmon River.

   c. **Habitat Description:** A *brief* description of the habitat within the watershed. Example: Second and third growth Coast Redwood and Douglas-fir forest with mixed hardwood species.

   d. **Land Use:** A *brief* description of the land use history and the current land use within the watershed. Example: Historically used for timber production, current land use is for cattle grazing.

   e. **Legal description:** Provide all applicable Township, Range, Section, and Quarter Sections containing the project location. Example: T45N, R5W, S15, SE 1/4.

   f. **Directions to Project Site:** Provide specific directions to each project site and landownership. Permission will be obtained from the landowner(s) before any field visits. Example: Follow Highway 202 south 2.4 miles past the town of Coho. Turn left onto Roe Road and drive 0.25 miles and stop at the confluence of Fishy and Roe Creeks. The project site is 800 yards downstream from the bridge to the confluence of Sucker and Stinky Creek entering from the west.

6. **Factors Limiting the Function of the Watershed:** What are the causative factor(s) limiting the function of the watershed? Identify probable sources of degradation. Example: Sedimentation of the stream (causative limiting factor) caused by erosion from failure of the road along the stream (source of degradation).

7. **Project Objective:** Why are you doing the project? Objective should identify the target fish, wildlife, and habitats that will benefit from the project. Example: Decrease sedimentation to improve spawning habitat for coho salmon.

8. **Project Description and Proposed Treatment:** How are you going to complete the project? List the **General Project Category** and the **Project Type** (Appendix A), **quantify the area** to be treated, and **identify methods** to be used to implement the project. Example: Riparian/habitat complexity and diversity. Plant approximately 3000 cuttings of willow along 3 miles of Dead Rat Creek.

9. **Applicable Watershed Analysis or Other Planning Document:** Identify the Watershed Analysis, Endangered Species Recovery Plan, Coordinated Resource Management Plan, Watershed Restoration Plan or other similar type document that identifies the causative limiting factors in the watershed and the proposed long term restoration/conservation plan. Explain how the document was used to develop the proposal, and if possible, identify where your proposed activity fits into the plan. Provide a *complete* reference including *Title, Author, Date, and Page*.

10. **Landowner Participation:**

    a. Provide the name, address, phone number, and fax number of each landowner that will provide opportunities for restoration on his or her land.

10. **Landowner Participation (continued):**

    b. Identify whether you already have a signed agreement with the landowner(s) allowing for the proposed restoration project and associated land management and maintenance provisions. Identify any other agreements you are involved in, including Wetland Reserve Program or other conservation easement.

    c. **Prior Restoration Involvement:** Identify if the listed landowners have participated in previous restoration activities on the property identified in this proposal or other property.

11. **Other Partners/Cooperators (if any):** Identify the partners, other than landowners, and explain the extent of their participation in the planning, implementation, and/or monitoring of the proposed project (e.g., federal, state, city, or county governments, non-profit organizations, consultants, youth groups), and how they will be contributing.

12. **Relationship to Other Projects (if any):** How is the project complimentary (time and location) to other projects? Describe the relationship of the proposed project to any past, present, or planned restoration efforts on, adjacent to, or near the proposed project site.

13. **Land Management Plan (be specific):** Describe how the landowner plans to utilize the project area for at least 10 years (i.e., grazing strategy in project area including season of use, number and type of livestock, watering strategy, road use or transportation plan for the area, water management regimes for wetland restoration).

14. **Monitoring Plan:** How will you monitor the project? Proposals must include a monitoring plan, or be part of a larger public/private land watershed monitoring strategy for the project area. Monitoring is critical to evaluating changes in watershed function. At a minimum, the monitoring should demonstrate how effective the project was at meeting the objectives.

15. **Qualifications of Proposer/Project Designer:** Provide BRIEF credentials and experiences of the project designer. Include information regarding similar projects they have completed. Also identify if you have been a past Cooperator with the USFWS, USBR or other federal agency. If you were a past Cooperator, identify you past project and whether you successfully completed the project(s).

16. **Project Schedule:** Provide the projected schedule of events from the beginning of the project through completion and submission of a final report. Include the start date and the projected completion date for all activities. Implementation of projects is a multi-year process, and we do not expect projects to be completed in the same year as the funds are allocated. Please refer to the General Information section.

17. **Project Permit Requirements:** List all the federal, state, and local permits required to implement your project. Include information on the status of the permits (obtained or pending), date obtained, (or expected date), and permit number. Please refer to the General Information section.

18. **Community Outreach and Education Plan (optional):** Describe any community outreach/education plan including specific activities, time frames, and discuss how the project promotes or fosters environmental education opportunities and long term stewardship of natural resources.

19. **Employment and Training (required for JITW, desirable for other programs):** Describe employment and training benefits of the project, include number of workers and the duration of employment, training opportunities, transferable training skills, and whether an Ecosystem Workforce Crew will be employed.

20. **Descriptive Photographs and Illustrations** (optional). Provide photographic prints and/or slides, illustrations, or videos of the project site(s).

21. **Budget:** Attach a completed Appendix B - Budget Worksheet. Refer to individual program descriptions for maximum funding levels, required cost shares, and other related information.

**INSTRUCTIONS FOR COMPLETING THE BUDGET WORKSHEET**:

**1. Personnel**:

a. Wages: List wages by position title, number of hours for work on the project, the rate of pay and the total cost for each position.

b. Fringe Benefits: Include federal withholding tax, state training tax, workers compensation, and health insurance.

c. Subcontractors: Identify subcontractors to be used on the project, if any. Identify the position title and the kind of work they will do.

2. **Materials and Supplies**: Identify the number of items and costs per unit for each line item listed. Include such items as fencing materials, seedlings, etc.

3. **Operating Expenses**: Identify number of items and costs per unit for each line item listed. May include costs for permits, telephone, etc.

4. **Travel Expenses**: Include costs for travel, such as gasoline expenses.

5. **Indirect Costs (overhead)**: the indirect cost rate should not exceed 15%. Examples of costs to include: rental fees for office space, water, electricity, and other expenses required during implementation of the project.

22. **Project Summary:** Attach a completed Appendix C - Summary Sheet. The summary will be used for reporting purposes and general information. All of the necessary information should be found in your application.

**Note: The Summary Sheet should be the last sheet in your application to facilitate duplication of the form for review purposes.**

## APPENDIX A - FY99 PROJECT TYPES

**Directions: Use this Appendix to complete # 8 (Project Description and proposed Treatment) in the application. Identify appropriate General Project Categories and Project Types.**

### General Project Categories

Riparian Projects
Wetland Projects
Upland and Road Projects
In-stream Projects
Information and Education
Other (Provide a description)

### Project Types

Silvicultural treatments
Coarse woody debris supplementation
Native plant establishment/diversification
Non-native plant removal/control
Fencing for livestock management
Habitat complexity and diversity improvements
Wetland restoration and enhancement
Hydrologic regime improvements
Road abandonment, decommissioning, obliteration
Road drainage improvements and storm proofing
Re-establishment of historic contours (side-cast pull back, fill of cuts, swale re-creation, etc.)
Landslide treatments
Culvert/stream crossing upgrades
Artificial barrier removal, modification, creation
Fish screens
Bio-engineered erosion control
Workshops, educational projects, displays
Other (Provide a description)

## APPENDIX B: FY99 BUDGET WORKSHEET

| | | Other | Non-Federal Cost-Share | |
|---|---|---|---|---|
| | Funding Requested | Federal Funds | Cash | In-Kind |
| **1) Personnel:** **#Hours** **Hourly Rate** | | | | |
| a. Wages | | | | |
| b. Fringe Benefits | | | | |
| c. Subcontractors | | | | |
| **Subtotal Personnel** | $ | $ | $ | $ |
| **2) Materials and Supplies** **#Units** Cost/Unit | | | | |
| **Subtotal Materials and Supplies** | $ | $ | $ | $ |
| **3)Operating Expenses** **#Units** Cost/Unit | | | | |
| **Subtotal Operating Expenses** | $ | $ | $ | $ |
| **4)Travel** **Miles** **Cost/Miles** Perdiem | | | | |
| **Subtotal Travel** | $ | $ | $ | $ |
| **Total Direct Costs** | $ | $ | $ | $ |
| **5) Indirect Costs (Overhead)** ______**%** (not to exceed 15%) | $ | $ | $ | $ |
| **Totals** | $ | $ | $ | $ |

## APPENDIX C - FY99 PROJECT SUMMARY SHEET

**Project Title:**

**Name, Affiliation, Address, and Telephone Number of Applicant:**

**Project Objective:**

**Location:**

**State:** ______ **County:** ____________________ **Watershed:** _________________________

**Township:** ____________ **Range:** ____________ **Section(s):** ______________

**Quantification of Area Treated:**

| | | | | | |
|---|---|---|---|---|---|
| Total Instream Length | ____________ | miles/feet | Total Riparian Area | ____________ | acres |
| Total Roads Treated | ____________ | miles/feet | Total Upland Area | ____________ | acres |
| | | | Total Wetland Area | ____________ | acres |

**Project Description and Proposed Treatment [include General Project Category and Project Type (Appendix A)]:**

**Employment and Training:**

**Applicable Watershed Analysis Type Document:** ______________________________________

**Project Funding:**

| | | % of Total |
|---|---|---|
| Requested | $ ________ | ________ % |
| Other Federal Dollars | $ ________ | ________ % |
| Non-Federal Cost Share | $ ________ | ________ % |
| **Total** | $ ________ | 100 % |

**Partners/Cooperators:**

______________________________

______________________________

______________________________

______________________________

**Agency Use Only (do not fill in):** JITW Hatfield BR

END

04-22-99